

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 9th day of May 2022.

Present: Kenneth Martin, Supervisor
Jacquelyn McLean, Councilman
Jane Sion, Councilman
Mary Stelley, Councilman
James Hotnich, Councilman
Becky Jo Summers, Town Clerk
James Musacchio, Attorney (7:14pm)

Also Present: Lynn & Michael Krencik and Howie Lamb

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 108: **AGENDA APPROVAL**

Motion made by Supervisor Martin seconded by Councilman McLean to approve the agenda as presented.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Resolution # 109: **MINUTES APPROVAL**

Motion made by Councilman Hotnich, seconded by Councilman Sion to approve the minutes of the April 11th meeting.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin,
Nay 0

Reports of Department Heads and committees

Building and Grounds committee minutes recap of the meeting was read by Councilman Hotnich.

Dog Control submitted his monthly report of two issues.

Highway, Transfer Station and Parks report was read by Supervisor Martin.

Liberty Fest committee report states they are on track and will invite Howie Lamb to the next meeting.

Senior's program will sponsor another luncheon.

Town Clerk had sales in April of \$ 3,865.26 with the Town's portion \$ 3,748.26. We will continue to collect taxes until June 30th.

Water department report was read. The Supervisor emailed reports to the Board. Councilman Hotnich stated Gowanda has to give us a report of which hydrants they flushed.

Board Reports

Councilman McLean attended the Senior luncheon and the Historical craft show, attended the Assoc. of Erie County Govts. and the Southtowns Planning and Development meeting, attended the Liberty Fest and email meetings, interviewed prospective employees, updated the website and reviewed vouchers.

Councilman Sion attended the Senior luncheon, attended the Liberty Fest meeting and the Southtowns Planning and Development and Erie County Planning Board and email meetings and reviewed the vouchers.

Councilman Hotnich attended the Building and Grounds and email meeting and reviewed the vouchers.

Councilman Stelley interviewed prospective employees.

Old Business

1. Resolution needed to appoint 2022 seasonal beautification laborers

RESOLUTION # 110: **APPOINT 2022 SEASONAL BEAUTIFICATION LABORERS**

Motion made by Councilman Hotnich and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

RESOLUTION # 113: **APPROVE PAYMENT APPLICATION NO. 3 TO KTG SERVICES LLC (CONTRACTOR) FOR THE TOWN PARK IMPROVEMENTS PROJECT**

Motion made by Councilman Hotnich and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the contractor for the Town Park Improvements Project, KTG Services LLC, has submitted progress payment application No. 3, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves payment application No. 3 in the amount of \$9,880.00 and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

4. Resolution needed to authorize the Supervisor sign the EC 2022-2025 Intermunicipal Snow Removal and Ice Control Agreement

RESOLUTION # 114: **AUTHORIZE SUPERVISOR TO SIGN THE ERIE COUNTY 2022-2025 INTERMUNICIPAL SNOW REMOVAL AND ICE CONTROL AGREEMENT**

Motion made by Councilman McLean and seconded by Councilman Hotnich that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the previous contract with Erie County to provide snow removal and ice control on County roads in the Town of Collins expires on August 31, 2022, and

WHEREAS, a new agreement was negotiated for the period of September 1, 2022 through August 31, 2025, setting the reimbursement rates as follows:

2022-2023 Snow Season \$4,693.86 per lane mile,
2023-2024 Snow Season \$4,881.61 per lane mile,
2024-2025 Snow Season \$5,076.88 per lane mile, and

WHEREAS, the agreement includes all activities necessary to remove snow and control ice, together with all necessary labor, equipment, and materials on 87.22 lane miles of county roads within the Town of Collins.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board authorizes the Supervisor to sign the Erie County 2022-2025 Intermunicipal Snow Removal and Ice Control Agreement.

5. Resolution needed to purchase anti-virus software

RESOLUTION # 115: **AUTHORIZE SUPERVISOR TO UPGRADE 15 TOWN COMPUTERS WITH ANTIVIRUS SOFTWARE**

Motion made by Supervisor Martin and seconded by Councilman Hotnich that the Town of Collins purchase Bit Defender Antivirus Software and upgrade 15 computers at \$ 37.93 each with a three-year contract for \$ 568.95 for the three years.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

6. Approve abstract

Resolution # 116: **ABSTRACT APPROVAL**

Motion by Councilman Sion seconded by Councilman McLean that the bills be paid on abstract # 5 for 2022 dated May 9, 2022 for listed vouchers # 230 - 277 for \$ 66,664.22:

General – Townwide	14,587.46	Special Lighting	707.32
General Part Town	856.34	Special Refuse Fund	1,166.04
Highway	8,079.48	Water District # 1	19,110.57

REGULAR MEETING

TOWN OF COLLINS

MAY 9, 2022 4

Highway Cold Storage	1,217.50	Water District # 3	8,645.10_
Drainage Improvements	1,959.91	Water District # 4	<u>454.50</u>
Park Improvements	9,880.00	Total	\$ 66,664.22
ADOPTED	Aye 5	McLean, Sion, Hotnich, Stelley, Martin	
	Nay 0		

New Topics

1. Eliminate one Justice position – to eliminate one justice position it would have to be done by Town Board Resolution subject to permissive referendum. Supervisor Martin will have a resolution for the next meeting.

2. The Town Board needs to adopt the new minimum standards for administration and enforcement of the Uniform Code and Energy Code. This will need to be done by adoption of a Local Law after conduction a Public Hearing on the proposed law.

With no further business, on a motion of Councilman McLean seconded by Councilman Hotnich the meeting was adjourned at 7:44 PM.

Becky Jo Summers, Town Clerk